



# **WA NURSING & MIDWIFERY EXCELLENCE AWARDS**

**How to nominate**

# Be part of something special



# About the awards

- Established in 2003 by the Nursing and Midwifery Board of Western Australia
- With the move to national registration the WA Minister for Health delegated coordination of the awards to the Nursing and Midwifery Office
- All Western Australian nurses and midwives currently registered and working in a public or private WA healthcare setting are eligible for nomination

# Why nominate?

- To publicly recognise:
  - Excellence in the nursing and midwifery professions
  - The valuable work of our nurses and midwives
  - Role models and their impact on current and future nurses and midwives
- To shed light on:
  - Individuals who excel and do amazing things
  - The professions – raising awareness in the community gaining positive exposure

# Recognition

- Finalists will be invited to attend the WA Nursing and Midwifery Excellence Awards Gala Dinner
- Finalists will be listed in a media statement and may be contacted for a media interview
- All finalists will have their profile and picture printed in the Awards Program and will be recognised on the night
- Winners will be announced in a media statement following the Gala Dinner and may be contacted by media for interview

# What are the categories?

- **Consumer Appreciation** – for patients, consumers and significant others to nominate a nurse and/or midwife
- **12 General Categories** – for health care colleagues to nominate their peers in various nursing and midwifery streams or practice environments
- **Lifetime Achievement Honour** – nominate a nurse or midwife who has had a highly impactful career to be inducted to the Lifetime Achievement Honour Roll

# Consumer Appreciation

In 500 words or less describe

- how the nurse or midwife you are nominating promotes health, safety and well-being within the community
- the circumstances that led you to nominate this nurse or midwife and the attributes/actions you observed of the nurse or midwife that prompted the nomination

# General Categories

- Excellence in Aboriginal Health
- Excellence in Education
- Excellence in Enrolled Nursing
- Excellence in Leadership – Emerging
- Excellence in Leadership - Established
- Excellence in Midwifery
- Excellence in Primary, Public and Community Care
- Excellence in Registered Nursing
- Excellence in Research
- Excellence in Rural and Remote Health
- Excellence in Residential Care
- Graduate of the Year

Check the **Nominations Explained** section on our website for more information



# General Categories cont...

- Briefly describe the nurse or midwife's role and associated responsibilities
- Explain how the nurse or midwife **displays excellence** and **stands out** by using the following headings (each worth 25% weighting and 250-word limit)
  - Advancing the professions
  - Innovative practice, ideas or ways of working
  - Partnerships
  - Making a difference

# Lifetime Achievement Honour

- The Lifetime Achievement Honour is not a category of the awards
- The Lifetime Achievement Honour is an induction onto an honour roll at the annual WA Nursing and Midwifery Excellence Awards Gala Dinner
- Nominate a nurse or midwife who has had a highly impactful career and has changed the profession's landscape in Western Australia, nationally and/or internationally

# Nominate a Lifetime Achievement Honour

- This is a confidential nomination
- You will need to provide up to 4 referees for the investigating panel to contact to undertake research
- You will need to provide a statement about why you believe your nominee is worthy of this honour
- As a guide, consider the following questions:
  - In what role(s) or area(s) has the nominee excelled?
  - How has the nominee demonstrated service worthy of recognition?
  - How has the nominee's contribution impacted on the nursing and/or midwifery professions or community in WA, nationally and/or internationally?
  - Explain the broad nature of the person's influence and associated impact on their profession.
  - Over what period of time has the nominee made a major commitment?
  - Has the nominee's contribution been recognised elsewhere?
  - What makes this person stand out from others?
  - How does this person inspire you?

# Assessment Process for Consumer Appreciation and General Categories

- Short-listing
  - All nominations are placed into the individual categories and assessed by 3 panel delegates
  - The panel discuss and agree on scores and rankings to ascertain finalists using nominator, nominee and referee statements
- Judging
  - The judging panel discuss and rank the finalists using nominator, nominee and referee statements
  - The judging panel agree on a winner of each category
  - Each category winner is then considered by the judging panel to determine who will be named overall WA Nurse/Midwife of the Year

# Assessment Process for Lifetime Achievement Honour

- Nominees remain anonymous
- Unsuccessful nominees are not announced and should never know they were nominated
- An independent research officer investigates and collects evidence from the nominator and referees provided in the nomination for an independent advisory body to assess
- The WA Nursing and Midwifery Lifetime Achievement Council (the Council) meets to consider all nominations and make recommendations to the WA Minister for Health

# Assessment Process for Lifetime Achievement Honour

- The Council consists of members from across Australia and includes senior nurses and midwives, respected business leaders and members of the community
- The degree and value of the contribution of service, rather than length of service, is the primary focus of consideration
- After assessing the nominations the Council recommends a list of recipients to the WA Minister for Health for approval
- Successful recipients to the Lifetime Achievement Honour Roll are advised of their nomination

# Tips from the Short-listing Panel

- Make sure your nomination addresses **ALL** the questions and selection criteria
- Provide examples of how your nominee stands out from other nurses and midwives when addressing the criteria
- Proof read your nomination before submitting



# How to nominate

- You can nominate at [www.wanmea.com.au](http://www.wanmea.com.au)
- Click on 'Nominate Now'





# You will see

[Need help to nominate?](#)

[Terms & Conditions](#)

[View All Awards](#) [Help](#) [Nominator Login](#) [Nominator Register](#)

## [2017 Consumer Appreciation](#)

Nurses and midwives make a difference to the lives of patients or clients and their families as part of their normal working day. If you have been a patient or client, or a support person to a patient or client then you have seen this first-hand. Nominate a nurse or midwife who stood out from the others for a Consumer Appreciation Award. This nurse or midwife will be publicly recognised for their outstanding care and will inspire other nurses and midwives to achieve excellence in providing care to the Western Australian community.

## [2017 General Awards Categories](#)

The WA Nursing and Midwifery Excellence Awards are firmly focused on recognising excellence and all worthy Western Australian nurses and midwives, irrespective of their area of practice or place of work, are eligible for nomination. This award category is for health care colleagues to nominate a nurse or midwife they work with. If you know a nurse or midwife who exhibits excellence, please take this opportunity to tell their story and have their work and efforts understood and appreciated by the wider community.

## [2017 Lifetime Achievement Honour Roll](#)

The WA Nursing and Midwifery Excellence Awards Committee, on behalf of the Minister for Health, is pleased to invite nominations for the Nursing and Midwifery Lifetime Achievement Honour. The Lifetime Achievement Honour is not a category of the WA Nursing and Midwifery Excellence Awards but an induction into an honour roll. This induction takes place at the annual WA Nursing and Midwifery Excellence Awards Gala Dinner. These individuals will be assessed by an independent panel for consideration on the Honour Roll based on a long standing and extraordinary contribution to the nursing and midwifery professions which exceeds that which is required in the course of their professional role.

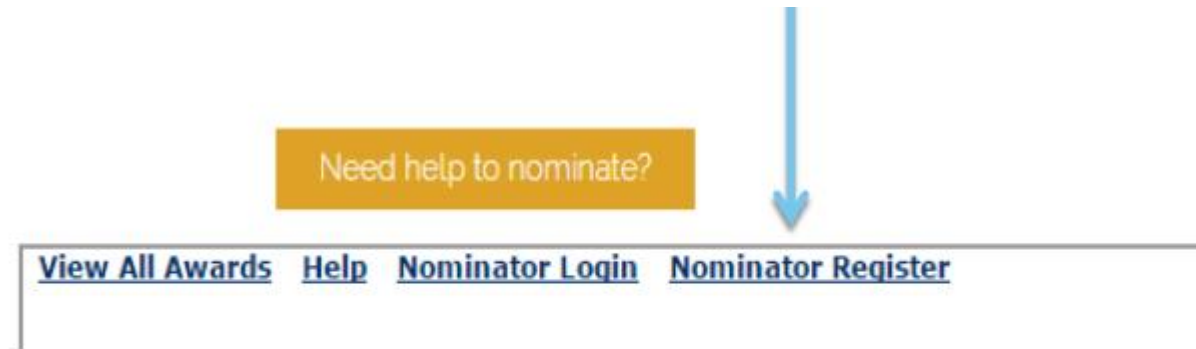
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# If you have not registered before

- Click [Nominator Register](#)



# New registration

[Need help to nominate?](#)

[View All Awards](#) [Help](#) [Nominator Login](#) [Nominator Register](#)

## New Registration

Enter the information below and click "Register". A password will be emailed to you. U login, and then change it to something that's easy to remember.


Your email address becomes your Username.

First Name

Surname

Email

Please tick the box below (next to I'm not a robot) to help us prevent form abuse and spam.

Verification  I'm not a robot 

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- Fill out your details and click the **I'm not a robot** box
- Click **'Register'**
- A password will be emailed to you.
- Login using this password and follow instruction to change this to something you will remember

# If you have registered before

- Click [Nominator Login](#)



# Nominator login

[Need help to nominate?](#)

[View All Awards](#) [Help](#) [Nominator Login](#) [Nominator Register](#)

## Login

Email

Password

Remember me on this computer

[Forgotten Your Password?](#)

[System Requirements](#)

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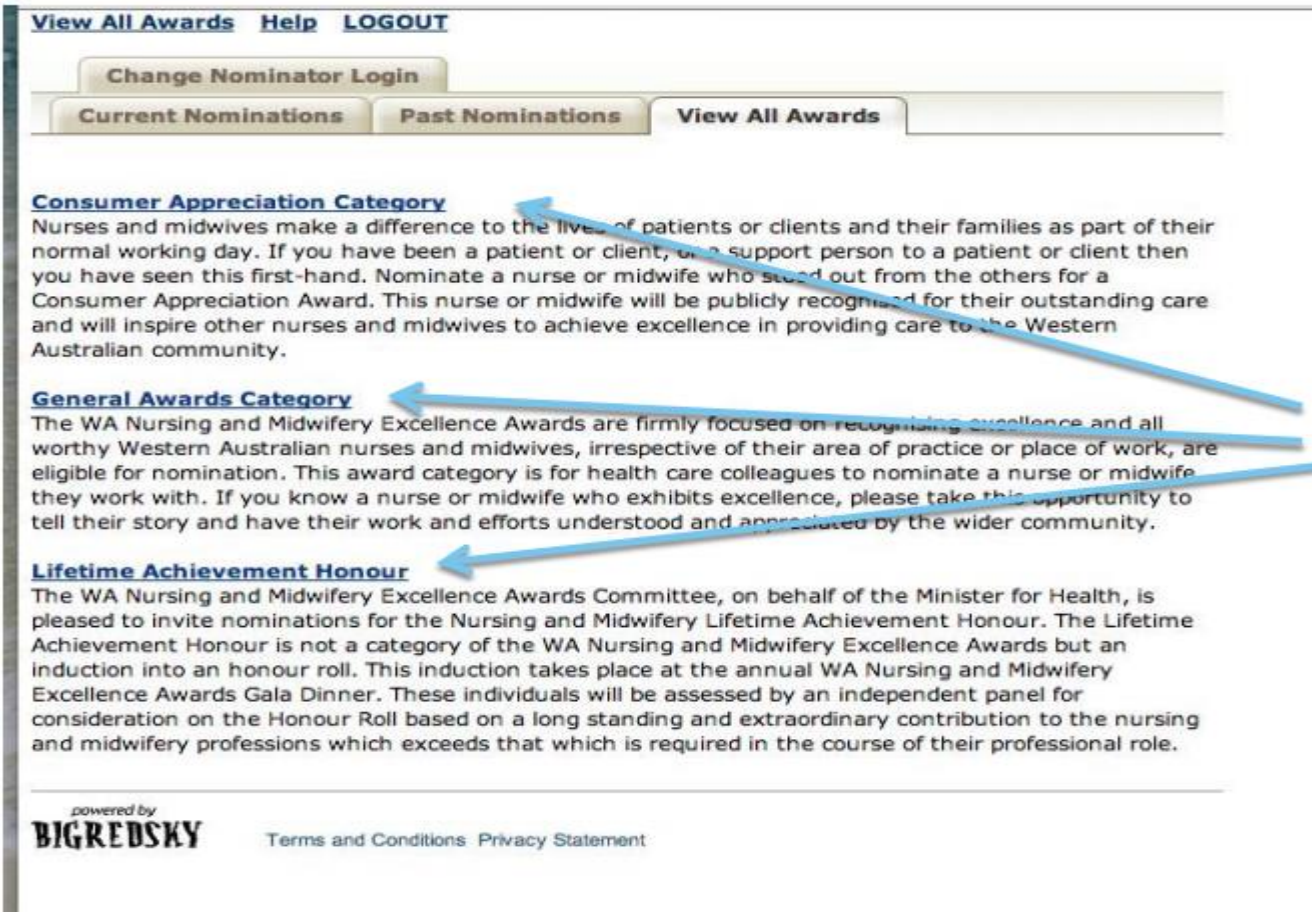
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- Enter your **email and password** (case sensitive)
- Click **Login**
- If you can't remember your password, click '**Forgotten Your Password?**' and the system will send you a new one



# Nominating



[View All Awards](#) [Help](#) [LOGOUT](#)

[Change Nominator Login](#)

[Current Nominations](#) [Past Nominations](#) [View All Awards](#)

**Consumer Appreciation Category**  
Nurses and midwives make a difference to the lives of patients or clients and their families as part of their normal working day. If you have been a patient or client, or a support person to a patient or client then you have seen this first-hand. Nominate a nurse or midwife who stood out from the others for a Consumer Appreciation Award. This nurse or midwife will be publicly recognised for their outstanding care and will inspire other nurses and midwives to achieve excellence in providing care to the Western Australian community.

**General Awards Category**  
The WA Nursing and Midwifery Excellence Awards are firmly focused on recognising excellence and all worthy Western Australian nurses and midwives, irrespective of their area of practice or place of work, are eligible for nomination. This award category is for health care colleagues to nominate a nurse or midwife they work with. If you know a nurse or midwife who exhibits excellence, please take this opportunity to tell their story and have their work and efforts understood and appreciated by the wider community.

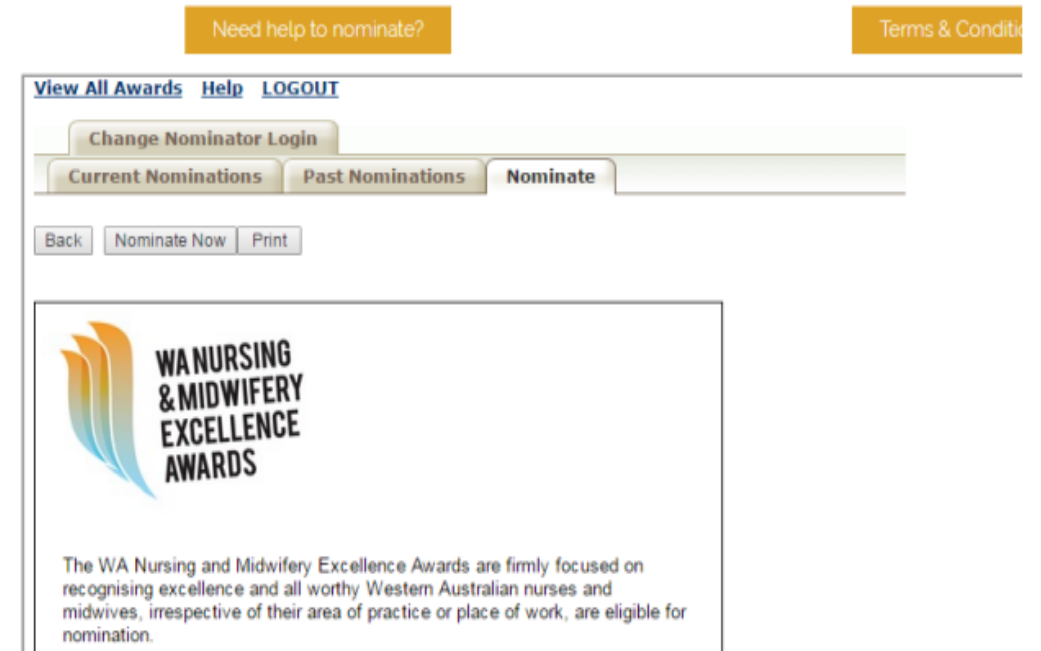
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- Once you are logged in you will see this screen
- **Select the category** you wish to nominate your chosen nurse or midwife in
- You will be taken to an 'advert'

# The Advert

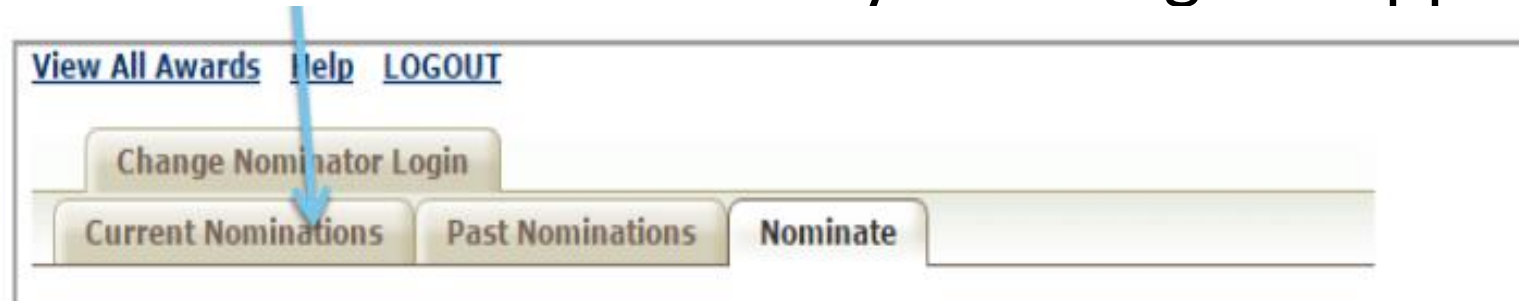
- Please read through the advert. This provides information about what is required within the nomination including the selection criteria to address
- You have the option to **'nominate now'** or **'print'** the advert
- Choose **'nominate now'** and complete all fields within the nomination



The screenshot shows the nomination interface for the WA Nursing & Midwifery Excellence Awards. At the top right, there are two orange buttons: "Need help to nominate?" and "Terms & Conditions". Below these, there are links for "View All Awards", "Help", and "LOGOUT". A navigation bar contains three tabs: "Change Nominator Login", "Current Nominations", "Past Nominations", and "Nominate". Below the navigation bar are three buttons: "Back", "Nominate Now", and "Print". The main content area features the WA Nursing & Midwifery Excellence Awards logo and a text box stating: "The WA Nursing and Midwifery Excellence Awards are firmly focused on recognising excellence and all worthy Western Australian nurses and midwives, irrespective of their area of practice or place of work, are eligible for nomination."

# Edit and Save

- If you wish to exit your nomination at any stage **'save'** and **'logout'**. All information to this point will be saved
- **'Save'** your work frequently
- The system may time-out without warning if you have been logged in longer than an hour
- Edit, update or withdraw nominations by selecting the appropriate tab





# Some Tips

- Do not leave nominating until the last day
- Late submissions **CAN NOT** and **WILL NOT** be considered
- You will receive an email to confirm the receipt of your nomination. If you do not receive this, your nomination has not been received
- To submit another nomination – click **'view all awards'** to return to the menu

# Some More Tips

- All questions are mandatory fields
- If a field is unknown please type **'unknown'**
- Once the first page is complete you can **'save'** your nomination and return later to complete the rest of the nomination
- Click **'next'** to continue through the nomination
- On the final page **'tick'** the box to accept you have read and understood the terms and conditions
- Click **'submit nomination'**

# Contact details

[www.wanmea.com.au](http://www.wanmea.com.au)

[WANMEA@health.wa.gov.au](mailto:WANMEA@health.wa.gov.au)

[Tel: 0448 725 776](tel:0448725776)